



## REAL ESTATE COMMISSION

State House Annex Room 434  
25 Capitol Street Concord, NH 03301  
(603) 271-6658 Fax # (603) 271-1039  
<http://www.state.nh.us/nhrec>

|                 |                 |
|-----------------|-----------------|
| Expiration Date |                 |
| License #       | Date Processed  |
| License Dates   | Form#           |
| Broker Ref. #   | Work Location # |
| Check #         | Amount          |



FORM 2-RE  
SALES  
REV. 7/03

### APPLICATION FOR LICENSE AS A REAL ESTATE SALESPERSON, RESIDENT AND NON-RESIDENT

#### **FEE \$70.00** Make check payable to: **TREASURER, STATE OF NEW HAMPSHIRE**

**AFTER** you receive notification from the Testing Center that you have received a **PASSING** grade on your examination for a real estate salesperson's license, you must complete and submit to the NH Real Estate Commission this application, along with the examination score report, \$70.00 license fee and all applicable supporting documents. **Please remember, you must become licensed within six months from the date of passing the exam. Pursuant to RSA 331-A:11, a candidate who fails to become licensed within this six month period shall be required to retake the examination.**

PRINT OR TYPE. All questions must be answered in full. Do not leave any section of this application blank, except where instructed to do so.

Applicant's Full Legal Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Resident Physical Address: \_\_\_\_\_

Resident Mailing Address: \_\_\_\_\_

Resident Tel. #: \_\_\_\_\_ Resident E-mail: (optional) \_\_\_\_\_

Which of the following is applicable?

**License status:** ☐ Active ☐ Inactive (Inactive applicants are not required to complete question #1)

1. Business name where you will be working \_\_\_\_\_

Business Tel. #: \_\_\_\_\_ Business Fax #: \_\_\_\_\_ Business E-mail: \_\_\_\_\_

Will you be working at a branch office? \_\_\_\_\_ If so, managing broker's name \_\_\_\_\_

Branch office address \_\_\_\_\_

2. Starting with your present legal address, list all locations with approximate dates where you have lived during the last 5 years.

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3. Starting with your present employer, list your employment record for the past 5 years providing names and addresses.

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4. In what states, if any, including New Hampshire, have you ever been or are now registered or licensed to sell real estate?

Include date(s) registered or licensed. \_\_\_\_\_

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\* 5. Have you ever been refused a real estate license or any other business license or had any such license suspended or revoked? If so, by whom and when? \_\_\_\_\_

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\* 6. Are there any undischarged court judgments or liens against you at this time? \_\_\_\_\_ If "yes", give amount and name of court \_\_\_\_\_

- \* 7. Have you ever been through bankruptcy or insolvency or made a compromise with your creditors? \_\_\_\_\_
- \* 8. Have you ever been convicted of a misdemeanor or felony offense? \_\_\_\_\_ If "yes", contact the Commission office at (603) 271-2703 for an Arrest and Conviction Form or obtain a copy from the Commission's website at: [www.state.nh.us/nhrec](http://www.state.nh.us/nhrec).
- \* 9. Have you ever been or are you now involved in any matters which may affect your good reputation or trustworthiness or have any relation to or bearing upon whether you are entitled to public confidence? \_\_\_\_\_

**\*APPLICANT: ANSWERS TO QUESTIONS 1-9 ABOVE MUST BE COMPLETED BEFORE THE CHARACTER WITNESSES SIGN BELOW. IF YOU ANSWER "YES" TO QUESTIONS #5, 6, 7, 8, OR 9, YOU MUST ATTACH A SHEET OF PAPER GIVING FULL DETAILS AND EXPLANATION.**

**RSA 331-A makes the following provisions:**

- (1) When you change your employment as a real estate salesperson from one licensed broker to another, you must promptly notify the Real Estate Commission by completing a Form 5-RE, Amendment Notification/Request Form and submitting it together with your wall certificate and pocket ID card.
- (2) Salesperson's licenses shall be mailed to the principal broker, or in the case of a branch office, the managing broker.
- (3) Your license will expire two years from the date of issue and failure to renew such license will automatically cause your license to lapse. If your license expires, you may reinstate your license up to six (6) months from the expiration date by submitting the required documents and renewal fee, plus a late renewal penalty. If you fail to renew within this six (6) month period, you will have to meet all the qualifications of a new candidate.

Do you understand the provisions of RSA 331-A? \_\_\_\_\_

\* \* \* \* \* **All Applicants Must Provide A Notarized Signature Below** \* \* \* \* \*

\_\_\_\_\_  
Signature of Applicant

State of \_\_\_\_\_ County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_ personally appeared the above named applicant and made oath that the foregoing statements made by him/her are true.

(Notary Seal)

\_\_\_\_\_  
Justice of the Peace/Notary Public

My commission expires: \_\_\_\_\_

**Applicants Applying for an Active License are Required to have this Section Completed by the Principal Broker**

Upon receipt of the license herein applied for, the above named applicant will be employed by me or will otherwise be under contract with me to perform services as a real estate salesperson, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will immediately notify the New Hampshire Real Estate Commission as required by RSA 331-A:17, IV.

To the best of my knowledge the applicant is of good moral character and is trustworthy.

Principal Broker's Name \_\_\_\_\_

Principal Broker's Business Address \_\_\_\_\_

Principal Broker's Business Tel. # \_\_\_\_\_ Principal Broker's License # \_\_\_\_\_

\_\_\_\_\_  
Signature of Principal Broker

State of \_\_\_\_\_ County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_

(Notary Seal)

\_\_\_\_\_  
Justice of the Peace/Notary Public

My commission expires: \_\_\_\_\_

### **Affidavit No. 1**

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

\_\_\_\_\_  
Name of Character Reference (Type or Print)

\_\_\_\_\_  
Address of Character Reference

\_\_\_\_\_  
Signature of Character Reference

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_

\_\_\_\_\_  
Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: \_\_\_\_\_

### **Affidavit No. 2**

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

\_\_\_\_\_  
Name of Character Reference (Type or Print)

\_\_\_\_\_  
Address of Character Reference

\_\_\_\_\_  
Signature of Character Reference

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_

\_\_\_\_\_  
Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: \_\_\_\_\_

### **Affidavit No. 3**

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

\_\_\_\_\_  
Name of Character Reference (Type or Print)

\_\_\_\_\_  
Address of Character Reference

\_\_\_\_\_  
Signature of Character Reference

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20\_\_\_\_

\_\_\_\_\_  
Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: \_\_\_\_\_

**ALL NON-RESIDENTS MUST COMPLETE THE FOLLOWING POWER-OF-ATTORNEY FORM**

**POWER-OF-ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** that the subscriber, desiring to conduct a real estate business in the State of New Hampshire in conformity with the laws thereof, hereby irrevocably constitutes and appoints the New Hampshire Real Estate Commission or its Executive Director, for the time being, to be the subscriber's true and lawful attorneys in aforesaid state, in compliance with the provisions of chapter 331-A New Hampshire Revised Statutes Annotated, as inserted by the Laws of 1959, chapter 222, and any amendments thereto, upon whom all lawful processes in any action or proceeding against the subscriber may be served and said subscriber hereby stipulates and agrees that any lawful process which is served on said attorneys shall be of the same legal force and validity as if served personally within this State.

**IN WITNESS WHEREOF,** the undersigned has executed and subscribed to this Power-of-Attorney this

\_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

State of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_ personally appeared the person who subscribed to the foregoing instrument and acknowledged the same as his/her voluntary act and deed before me.

\_\_\_\_\_  
Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: \_\_\_\_\_